

# LUXEMBOURG INCOME STUDY, ASBL

Robert Erikson, President  
Janet Gornick, Secretary General

R.C.S. Luxembourg F 733  
<http://www.lisproject.org>



## Luxembourg Income Study (LIS) A.s.b.l END USER REGISTRATION FORM

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Any researcher who wishes to use the **LIS databases** must complete and return this form to our offices in Luxembourg in order to ensure the confidentiality of LIS asbl country datasets and their respondents. The term "LIS databases" refers to all microdata disseminated by the Luxembourg Income Study asbl.

As soon as this form is processed by the LIS office in Luxembourg, you will be given a LIS "ID" and LIS password. After you have received a message sent by our system that you have been registered as a user, you are allowed to submit your first runs.

### A. APPLICANT CONTACT INFORMATION

Name e-mail  
Position Phone  
Affiliated Organization Fax  
Address

Highest academic degree you currently hold  
Are you currently a student? YES NO  
If yes, anticipated date of graduation

### B. IMMEDIATE SUPERVISOR CONTACT INFORMATION

Name  
Position  
Affiliated Organization  
e-mail

### C. APPROXIMATE TIME PERIOD DURING WHICH YOU EXPECT TO USE THE LIS DATABASES:

**Luxembourg Office**  
LIS, asbl  
17, rue des Pommiers, L-2343 Luxembourg  
Grand-Duché de Luxembourg  
Tel: +352-26 00 30 20; Fax: +352-26 00 30 30  
[contact : caroline@lisproject.org](mailto:caroline@lisproject.org)

**D. PLEASE LIST ANY QUESTIONS YOU MAY HAVE CONCERNING THE LIS DATABASES:**

**E. PROJECT DESCRIPTION:**

Please provide a brief description of the project that you plan to undertake using the LIS databases. (Write up to two paragraphs below or on a separate page). Please remember that the LIS databases may not be used for private or commercial purposes. Any publication containing results based on the LIS data MUST be submitted to the LIS Working Papers series PRIOR to publication anywhere else.

**F. FEE SCHEDULE**

Ideally, LIS would be free to all researchers. However the Countries providing financial support to LIS have decided that that we must enforce a set of fee structure rules to ensure the future financial stability of the project. The best solution for researchers in non-contributing countries is to help us secure institutional contribution of their country in LIS so that *ALL* researchers from that country or organization will have free access to the LIS databases. If you are interested in the process of including your country in LIS, please contact Janet Gornick, Project Director ([janet\\_gornick@baruch.cuny.edu](mailto:janet_gornick@baruch.cuny.edu)).

The LIS staff will determine the status of users based on the information provided in this form. Users are being informed of their status. If you have any questions about your status, please feel free to contact Thierry Kruten ([kruten@lisproject.org](mailto:kruten@lisproject.org)). The fee schedule and access eligibility is as follows:

1. A researcher working for an academic, government or non-profit organization affiliated with a LIS Contributing Country is allowed unlimited free usage of the LIS databases. The LIS Countries pay usage fees on behalf of their researchers, unless the fee has been waived by the LIS asbl. A list of Contributing Countries is available at <http://www.lisproject.org/introduction/membercountries.htm>.
2. All students, regardless of affiliation, will receive free access to the LIS databases *while pursuing their degree*.
3. LIS charges a fee of 750 Euro/QUARTER per individual user for those researchers based in countries where an organization (or set of organizations) does not pay the basic annual contribution. This fee of 750 euro per individual user will apply to users from international organizations and agencies.
4. Researchers from low-income countries can be granted free access to LIS subject to approval of the Executive Committee.

## **PART I. PLEDGE OF CONFIDENTIALITY AND DATA SECURITY**

**This Agreement is made between the registered user (referred as to the "End User") and the Luxembourg Income Study asbl (referred to as "LIS") in order to provide the End User with the right to access the LIS databases provided through the LIS computing system (referred as to "LISSY") according to the terms below. In this agreement:**

"LIS" means the persons responsible for the system that registers End Users and issues them with an End User Registration Form (being the Luxembourg Income Study asbl);

"End User" status means any conditions applicable to the use of the LIS databases by an "End User", as notified to "End User Registration Form" in accordance with paragraph F.

"LISSY" means the LIS processing system that allows the "End User" to use the LIS databases stored in a secure remote environment. No direct access of any kind is allowed either to the LIS databases or to the LIS infrastructure;

I \_\_\_\_\_ (the "End User"), have completed the "End User Registration Form" and hereby agree to the following conditions of use in consideration of the LIS databases being made available to me through the "LISSY" system:

1. To access the LIS databases only in accordance with these "End User" registration rules and to notify promptly "LIS" of any breach of its terms in writing or of any infringements of the LIS databases of which I become aware.
2. That I understand that breach of any of the provisions of this agreement will lead to immediate termination of my access to all services provided by "LIS" either permanently or temporarily, at the discretion of a member of the "LIS", and may result in legal action being taken against me. I understand that where there is no breach of this registration, it shall be terminated, or its terms altered, by a member of the "LIS" while a fee schedule has been paid in advance at the end of the period for which payment has been made, whichever is the longer.
3. To access any part of the LIS databases only for the purposes of social science research as stated in the "End User Registration Form". No private or commercial use of any part or all of the LIS databases is allowed.
4. Not to attempt to circumvent the "LISSY" system or unauthorized entry into the "LIS" computing infrastructure and not to attempt to make personal copies of the LIS databases, in whole or in part.
5. That the datasets are made available by "LIS" on an "as is" basis and without warranty or liability of any kind.
6. To ensure that the means of access to the LIS databases (such as passwords) are kept secure and not disclosed to a third party without any exception.
7. To preserve at all times the confidentiality of information pertaining to individuals and/or households in the LIS databases. Not to use the data to attempt to obtain or derive information relating specifically to individual records, nor to claim to have obtained or derived such information. This includes the use or attempt to use the LIS databases to compromise or otherwise infringe the confidentiality of individuals, households.
8. To acknowledge that any publication, based wholly or in part on the LIS databases, must be submitted for entry into the "LIS" working paper series.
9. To cite the datasets in any publication, whether printed, electronic or broadcast, based wholly or in part on the LIS databases

**Please consult Luxembourg Income Study Working Papers Policies and Practices (<http://www.lisproject.org/publications/wppolicies.htm>) for required citations.**

10. That any personal data submitted by me is accurate to the best of my knowledge, and that any changes in that personal data, including my educational or employment status, will be made known to "LIS" at the earliest possible opportunity to comply with your "End User" status as set out above.
11. At the conclusion of my research (or if earlier at any time at the request of a member of the Data Team), to offer for deposit in the LIS databases on a suitable medium and at my own expense any new data collections which have been derived from the materials supplied or which have been created by the combination of the data supplied with other data. The deposit of the derived data collection(s) will include sufficient explanatory documentation to enable the new data collection(s) to be accessible to others.

Due to legal requirements that regulate some of our data providers, the names of LIS users may be relayed to the data providers at their request – unless individual users object. This information will be treated as confidential and will be made available only to these data providers.

## **DISCLAIMERS**

To the extent that applicable law permits:

- a. The members of the "LIS" bear no legal responsibility for the accuracy or comprehensiveness of the data supplied.
- b. The members of the "LIS" accept no liability for, and I will not be entitled to claim against them in respect of, any direct, indirect, consequential or incidental damages or losses arising from use of the LIS databases, or from the unavailability of, or break in access to, the service, for whatever reason.
- c. Whilst steps have been taken to ensure all authorizations required for the granting of this "End User Registration" have been obtained, this may not have been possible in all cases, and no warranties or assurance are given in this regard.
- d. I agree to indemnify and shall keep indemnified each member of the "LIS" staff against any costs, actions, claims, demands, liabilities, expenses, damages or losses (including without limitation consequential losses and loss of profit, and all interest, penalties and legal and other professional costs and expenses) arising from or in connection with any third party claim made against any member of the "LIS" relating to my use of the LIS databases or any other activities in relation to the data where such use is in breach of this "End User" registration.

If the whole or any part of a provision of this Agreement is void, unenforceable or illegal for any reason, that provision will be severed and the remainder of the provisions of this Agreement will continue in full force and effect as if this Agreement had been executed with the invalid provision eliminated.

This Agreement and any documents to be entered into pursuant to it shall be governed by and construed in accordance with the laws of the Grand Duchy of Luxembourg and each Party irrevocably submits to the exclusive jurisdiction of the courts of the Grand Duchy of Luxembourg over any claim or matter arising under or in connection with this Agreement and the documents entered into pursuant to it.

Date: \_\_\_ / \_\_\_ / \_\_\_

Signature:

**PART II: ACCESS TO AUSTRALIAN DATASETS**

In addition to the conditions prescribed in the Pledge above, in relation to Australian data available on the LIS system, I agree to:

- (1) not disclose, either directly or indirectly, information on LIS files containing Australian data to any other person or organisation;
- (2) not to attempt to match, with or without using identifiers, data on LIS files containing Australian data with any other list of persons or organisations;
- (3) not to attempt to access Australian data on the LIS system after the term of my authorisation to access Australian data expires (12 months from signing this section of the Pledge) or after my authorisation is rescinded by either LIS or the Australian Bureau of Statistics

Date: \_\_\_ / \_\_\_ / \_\_\_

Signature: